



Title: Ice Technician Course Facilitator and Consultant

Organization: Curling NB

Position Type: Contract

Position Summary:

Curling NB is seeking a qualified and experienced individual to take on the role of Ice Technician Course Facilitator and Consultant. The successful candidate will be responsible for the delivery of ice technician training programs, ensuring high standards of curling ice installation and maintenance, and providing expert guidance to clubs hosting Curling NB events.

Key Responsibilities:

1. Course Delivery:

- Facilitate the delivery of ice technician course materials and educational content to participants.
- Ensure that all course materials are current, relevant, and adhere to the latest curling ice installation standards.

2. Course Scheduling and Location Sourcing:

- Responsible for scheduling ice technician courses in collaboration with Curling NB and sourcing appropriate venues for course delivery.

3. Communication:

- Maintain direct communication with the National Sports Organization (NSO) regarding all aspects of scheduled course delivery, including updates and requirements.
- Liaise with the NSO Chief Ice Technician to provide regular updates on course materials and ice technician practices to Curling NB.

4. Consultation:

- Offer consultative services to Curling NB on a request basis, providing details regarding ice suitability for stated Curling NB events.

5. Invoicing:

- Issue invoices to Curling NB upon completion of requested services, ensuring timely and accurate billing for services rendered.

6. Club Services:

- Provide services to individual clubs as requested and based on consultant availability, coordinating fees and invoicing directly with club.

7. Reports to:

- Unless otherwise directed, will report to the Curling NB Executive Director.

8. Length of Contract:

- Contract will be on a year-by-year basis.

Qualifications:

- Proven experience in delivering educational materials and educational courses, particularly in the field of ice technology and maintenance.
- In-depth knowledge of current curling ice installation standards and best maintenance practices.
- Strong organizational skills with the ability to schedule courses and manage logistics effectively.
- Excellent communication skills, both written and verbal, with a proactive approach to liaising with various stakeholders.
- Experience consulting within sports organizations or related environments is an asset.

Application Process:

Interested candidates are invited to submit their resume and a cover letter detailing their relevant experience and qualifications to nbca@nb.sympatico.ca.

Closing Date: June 30, 2026

Curling NB is an equal opportunity employer and welcomes applications from all qualified individuals. We thank all applicants for their interest; however, only those selected for an interview will be contacted.